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## RETURN TO SCHOOL – REOPENING SITE PLAN

Name of Site: Marshall Elementary	Enrollment: 521
Total Number of Staff: 91	
Address: 1141 Lever Blvd Stockton CA. 95206	
Grade Level: K-8	
Date of Reopening:	
Name of Person Completing Application: Manuel Sanchez	
Phone Number: (209) 933-7405	Email: mlsanchez@stocktonusd.net
Signature:	Date: 1-24-2021

Please review the following guides thoroughly with your child. SUSD Guides provide much more detailed information:

[SUSD Health & Safety Guide](#)

[SUSD Hybrid & Distance Learning Guide](#)



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## **Cohorts**

**Students will be kept in small, stable, groups with fixed membership that stay together for all activities and minimize/avoid contact with other groups or individuals who are not part of the cohort.**

- No classroom will have more than 16 individuals. This group is considered a cohort and is not allowed to interact with other cohorts of students or adults. Cohorts are currently scheduled outside of the AB 77-minute schedule (generally designed for after school).
- Individual students will bring water containers with them for personal use. Water bottles may not be shared amongst students. Classrooms will be provided with water to eliminate the use of water faucets throughout campuses.
- Students remain 6 feet apart- Classrooms may accommodate 3-foot radius if necessary- Teacher observes 6 ft. distance.

### **Which students can be served in cohorts during school closures?**

The determination is made at the LEA and school-level based on the needs of students. Students with disabilities should be prioritized by the LEA and school for receiving targeted supports and services. In addition, English learners, students at higher risk of further learning loss or not participating in distance learning, students at risk of abuse or neglect, foster youth and students experiencing homelessness may also be prioritized.

### **What qualifies as a specialized and targeted support service?**

Specialized services are determined by LEAs and include but are not limited to occupational therapy services, speech and language services, and other medical services, behavioral services, educational support services as part of a targeted intervention strategy or assessments, such as those related to English learner status, individualized educational programs and other required assessments.

Also see considerations:

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/small-groups-child-youth.aspx>

*Special Education SDC Students will be the first wave of student's services in cohorts. RSP, homeless, and Foster Students will be the second wave of cohorts. English Language students will be our third wave of cohorts. ALL waves are based on the availability of Transportation and accommodations for Specialized Transportation for Special Education Students as defined in their IEP.*

### **Site Assessment Space:**

Current Guidelines from the CDPH-

Per current, August 27, 2020, California Department of Public Health (CDPH) guidelines, all districts are permitted to bring students into a school or district facility for the purpose of assessments. For more details, visit CDPH's web page at Guidance for Small Cohorts/Groups of Children and Youth. CDPH's COVID-19 page for complete documentation: <https://ca-toms-help.ets.org/fall-admins/>

Prior to Assessment the assessor must:

Discuss assessment team recommendations with the parent and receive feedback.

If the parent agrees to in-person testing, the parent must sign “Assessment Parent Agreement” (this document is also available in Spanish).

If the parent disagrees with the assessment team's recommendation for in-person testing, document parent concerns and prompt them to share it in writing by utilizing the assessment plan or other document to indicate their disapproval for in-person testing.

Schedule an assessment room and share scheduled appointments with office staff, custodian and administration.

- Marshall has 4 assessment rooms 61, 62, 65, and 106

Have PPE ready prior to the assessment date.

- Face masks
- Hand sanitizer
- Gloves
- Plexiglass

All examiners, parents, and students will follow the school's health and safety plans and CDPH guidance including:

#### COVID SCREENER

Examiners will complete their employee COVID screener prior to the assessment session.

If the examiner, parent, or student reports any exposure or symptoms consistent with COVID-19, they are instructed to stay at home and reschedule the appointment.

#### DISINFECTING SURFACES AND HANDS

Follow district sanitization procedures before and after testing, disinfecting surfaces touched by adults and students, such as:

- Electronic devices (phone, tablet, keyboard, headset, laptop, etc...)
- Gate handle/lock/push bar
- Door handle/door
- Table and legs
- Chair and legs
- Plexiglass
- Hand washing area/hand sanitizer bottle
- Any other area touched by student/assessor
- Test materials
- Testing Tub

Students, parents, and the examiner should wash hands before and after testing. If handwashing is not available, hand sanitizer may be used.

Examiners should have hand sanitizer available in the testing area. Students must be supervised when using hand sanitizer.

Protocols that are handled by the student should be placed in the testing tub after use to minimize contact/contamination.

## MASKS/FACE COVERINGS

Children are encouraged to wear face coverings (masks and/or face shields). Current guidelines by the SJPHO state that if a child is unable to wear a face covering due to disability or medical condition, examiners will use surgical face masks AND face shields.

If a child is able to use a face covering, the examiner will wear a surgical face mask AND/OR face shield during testing. The examiner may need to use a face shield instead of a mask if the child needs to see the examiner's mouth due to their disability or if it is needed in order to follow standardized testing procedures.

A plexiglass barrier can serve as the examiner's face shield.

### DROP OFF AND PICK UP

Examiners will meet and drop-off students at designated area - School Office

Parents will wear a mask while maintaining social distance from the examiner until their child is dropped off and they have returned to their car or designated waiting area. Examiners will meet the student at the designated drop-off area and drop them off there following testing. Students will be supervised until they are picked up.

Examiners should escort the student to and from the testing area while maintaining social distancing, if possible.

### TESTING ENVIRONMENT 1

Testing outdoors is preferred in order to decrease the risk of transmission seen in enclosed spaces. If outdoor testing is not appropriate for the student or weather conditions, consider utilizing an indoor space that allows for good ventilation, i.e., a larger room, with open doors and/or windows.

Approximately 15 minutes prior to the end of the assessment session, the examiner will contact the parent by phone or text to notify them what time they should return to the designated pick-up area. It is recommended that parents do not leave the parking lot or designated waiting area while their student is being assessed.

\*Based upon Stronger Together - Coronavirus (COVID-19) (CA Dept. of Education) <https://www.cde.ca.gov/ls/he/hn/documents/strongertogether.pdf> and current San Joaquin County Public Health Officer (SJCPHO) guidelines.

**Students Return to On Campus Live Instruction: Date to Be Determined**

## Hybrid/ Distance Learning: (AB 77 minutes= 240 minutes per day)

- Meals will be served using a grab-and-go system that provides students a lunch meal and breakfast for the following morning.
- Individual students will bring water containers with them for personal use. Water bottles may not be shared amongst students. Classrooms will be provided with water to eliminate the use of water faucets throughout campuses.
- Students remain 6 feet apart- Classrooms may accommodate 3-foot radius if necessary- Teacher observes 6 ft. distance.
- Instruction Based AB77 instructional minutes.

### Schedules are subject to change:

- Students will be kept in cohorts of 16 total individuals or less, including adults.
- Students will not move classrooms or locations unless moving from the classroom to the playground for recess or to the entrance/exit for ingress/egress before or after school.
- All cohort movement will be in one direction through hallways during ingress/egress and movement to playground for recess. Hallways will be marked with directional signage for easy identification.

### Recess

- Grade level cohorts consist of 2 classrooms. Each grade level has a separate recess time. Recess times are 15 minutes in length and have a 5-minute passing time between them in order to minimize cohort interaction within hallways.
- Rear playground will be divided into 3 assigned play areas. 2 blacktop play areas and 1 grass play area. Front playground will be an assigned as another play area. East side play area will be assigned to SPED. Area in front of TK classroom will be assigned to TK.
- While on the playground, each classroom cohort will be assigned a separate play area, an organized game, with an assigned recess supervisor.
- Rear playground will have no more than 2 classroom cohorts at any one time.
- Front and East side playgrounds will have no more than 1 classroom cohort at any one time.
- TK play area will house only TK students.
- Classroom cohorts will be assigned the front or rear playgrounds and assigned a specific play area. SPED will be assigned the East Playground.
- Cohorts will travel out to recess using the main hallway, and return to classrooms using the Eastside, outdoor hallways. All gates must remain open to allow for student movement. Please refer to campus COVID-19 student movement map.

TK play area – TK play area

Front playground – play area 1

Rear playground – Grass area: play area 2

Rear playground – Basketball/Volleyball: play area 3

Rear playground – Tetherball/kickball: play area 4

East side playground – SPED play area

Students will be allowed to partake in non-contact sports such as tether ball, volleyball, kickball, basketball, relay races, and soccer, as well as individual activities, such as hula hoop and jump rope.

<b>Recess</b>	<b>Times</b>
TK (TK Area)	11:55-12:10
K (FPG/RPG)	12:15-12:30
1 (FPG/RPG)	12:35-12:50
2 (FPG/RPG)	12:55-1:10
3 (RPG)	9:20-9:35
4 (RPG)	9:40-9:55
5 (RPG)	10:00-10:15
6 (RPG)	10:20-10:35

### **COVID-19 Recess Playground Assignments**

	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
TK - Skultety	TK play area	TK play area	TK play area	TK play area	TK play area
K - Simonaro	Area 4	Area 3	Area 2	Area 1	Area 4
K - Gaytan	Area 3	Area 2	Area 1	Area 4	Area 3
1st - Churchill	Area 2	Area 1	Area 4	Area 3	Area 2
1st - Filios	Area 1	Area 4	Area 3	Area 2	Area 1
2nd - Massone	Area 4	Area 3	Area 2	Area 1	Area 4
2nd - Sub	Area 3	Area 2	Area 1	Area 4	Area 3
3rd - Donnel (RPG)	Area 4	Area 3	Area 2	Area 4	Area 3
3rd - Hastings (RPG)	Area 3	Area 2	Area 4	Area 3	Area 2
4th - Eberhard (RPG)	Area 2	Area 4	Area 3	Area 2	Area 4
4th - Hoyt (RPG)	Area 4	Area 3	Area 2	Area 4	Area 3
5th - Bradley (RPG)	Area 3	Area 2	Area 4	Area 3	Area 2
5th - Williams (RPG)	Area 2	Area 4	Area 3	Area 2	Area 4
6th - Crozier (RPG)	Area 4	Area 3	Area 2	Area 4	Area 3
6th - Romero (RPG)	Area 3	Area 2	Area 4	Area 3	Area 2

### **Entrance, Egress, and Movement within the School:**

#### **Before School:**

Students are not permitted to enter campus before supervision begins at 8:15 am  
 All gates will be open in the morning in order to minimize the number of people entering each gate.

Families will need to stay in cars and pick up/drop off students in the parking lot.

Families will need to make appointments prior to entering the interior of the campus.

Walkers/bike riders enter through the designated entry.

Staff will be available to walk younger students to and from their classrooms. Once on campus, students will head immediately to classrooms. Students will wash hands in the restroom, at a hand washing station, or use hand sanitizer/wash hands in class prior to starting the day.

The movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts. Sites maps will depict movement throughout the school for ingress, egress, and food distribution and regular school business.

All classroom set up and partitions should promote distance required within the classroom setting. Ingress, egress, and movement protocols established with classrooms. Desks will be arranged with 6ft distancing according to the layout of the classrooms used. Plastic shields and signs will be placed to allow for movement and space.

### **Ingress**

- All students will be required to complete the self-monitoring assessment **prior** to reporting to school.
- All students will enter campus through southwest covered entrance near room 19.
- Parents will be permitted to drop off students only.
- All areas of the school will be marked with on-the-ground markers for 6-foot spacing and signage indicating direction of travel. All student ingress travel on campus will be one way.
- Staff will be placed at key locations in order to ensure smooth flow of vehicle and foot traffic through entrance and to supervise students once on campus. Staff placement will be marked as STAFF on map.
- Students who will be dropped off via vehicle will use the West parking lot. This entrance will be marked INGRESS 2 on map.
- Students that will be dropped off will line up at the West entrance creating a line towards the parking lot. All students will wait, 6 feet apart, for health screening verification, before entering campus.
- Students who walk to school will enter via the main South gate in front of the school. Students will create a line along the side walk, spaced 6 feet apart, towards the Southwest covered entrance near room 19, while waiting for health screening verification, before entering campus. This will be marked INGRESS 1 on map.
- Once health screening verification has been confirmed, students will enter one at a time alternating between INGRESS 1 and INGRESS 2.
- Once through the entrance, students will make their way in one direction to their assigned classroom.
- Students will wait outside of their assigned classrooms, 6 feet apart, for their teacher to arrive and school to begin.

### **SPED/AUTISM**

- All SPED/Autism students will be required to complete the self-monitoring assessment **prior** to reporting to school.
- SPED/Autism parents will be permitted to drop off students only.
- All SPED/Autism students will be dropped off and enter campus through Eastside entrance near room 21 and 31. This entrance will be marked INGRESS 3 on map.



- Eastside parking lot will be used for SPED/Autism drop off only. Staff/parents will park in West side parking lot or on Lever Blvd.
- SPED/Autism busses will park near buildings allowing traffic to flow for SPED/Autism student drop off.
- Vehicles dropping off SPED/Autism students will enter through the Lever Blvd gate, travel in a circular pattern, drop off students, and then travel out through the Lever Blvd gate.
- SPED/Autism students will line up at East gate near room 21 and 31.
- Once SPED/Autism student's health screening has been confirmed, students will be escorted to class by Teachers and Para's.
- All areas of the school will be marked with on-the-ground markers for 6-foot spacing and signage indicating direction of travel. All SPED/Autism student ingress on campus will be one way.
- Staff will be placed at key locations in order to ensure smooth flow of vehicle and foot traffic through SPED/Autism entrance. Staff placement will be marked as STAFF on map.

### **After School:**

All students will be dismissed from the classroom and encouraged to leave campus right away.

Students not picked up will be housed in the cafeteria.

Students enrolled in the After School program will report immediately to their designated area.

Students must exit campus immediately after school or after their supervised extracurricular activity ends.

### **Egress**

- Teachers will line students up within classrooms in order to prepare for dismissal.
- Teachers will escort students to main exit for dismissal/egress.
- All students will exit through the main gate in front of the school. Students will exit 1 class cohort at a time.
- Students who will be picked up will make their way along the internal school sidewalk to the west parking lot to be picked up. This pick up point will be marked as EGRESS 2 on map.
- Students who are not picked up immediately will wait in line 6-feet apart along on-the-ground markers placed on sidewalk.
- Students who walk home will make their way out the South facing front gates of the school. Students will be expected to walk home immediately. Students will not be allowed to congregate inside or outside of school gates. The walk home gate will be marked EGRESS 1 on map.
- Staff will be placed at key positions throughout campus during dismissal/egress. These staff member positions will be marked STAFF on map.

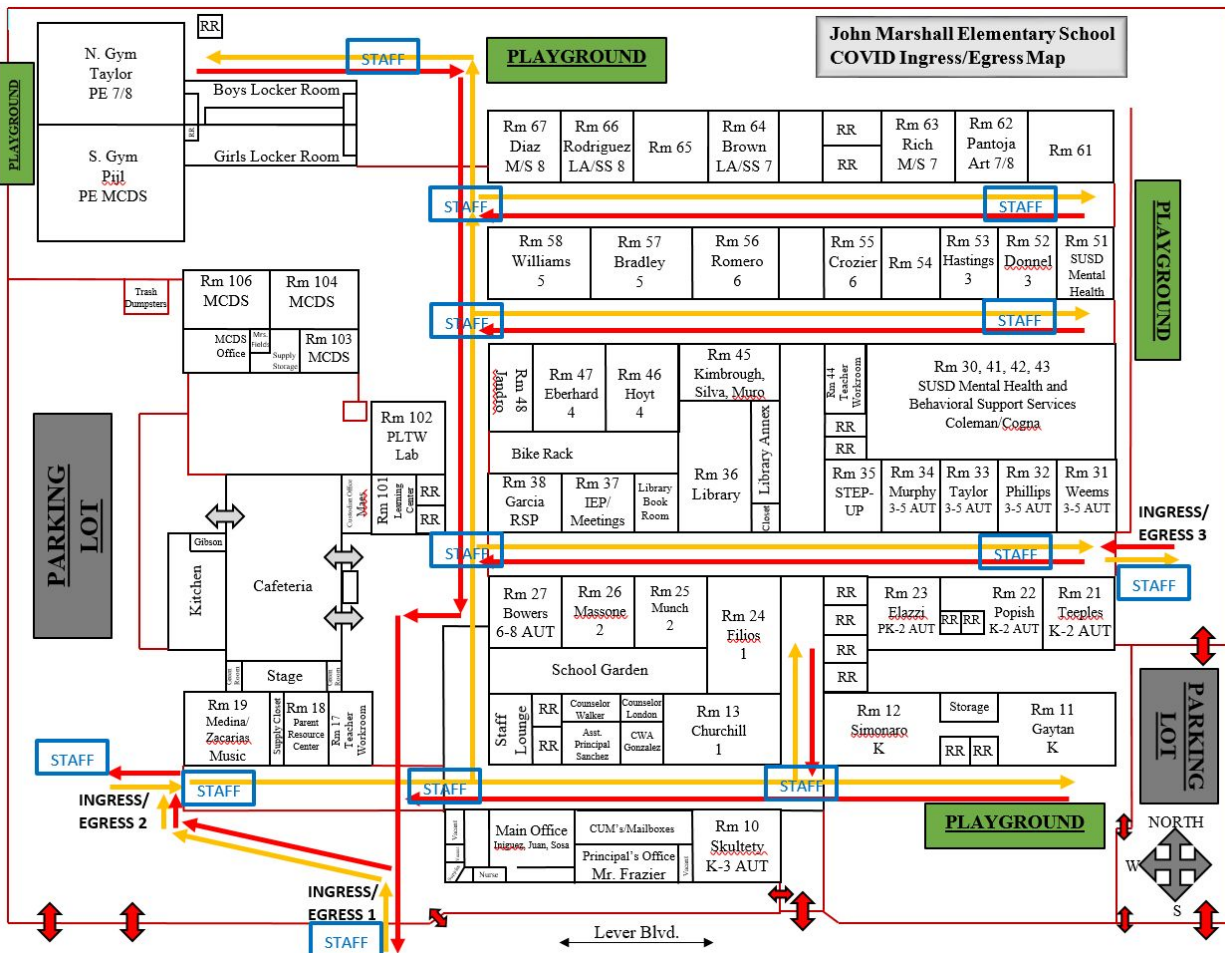
### **SPED/AUTISM**

- SPED/Autism teachers will line students up within classrooms in order to prepare for dismissal.
- SPED/Autism teachers will escort students to East exit for dismissal/egress or bus pickup.
- All SPED/Autism students will exit through the East gate. Students will exit 1 class cohort at a time.

- SPED/Autism students who will be picked up will line up at East gate near room 21 and 31. This pick up point will be marked as EGRESS 3 on map.
- Students who are not picked up immediately will wait in line 6-feet apart along on-the-ground markers placed on sidewalk.
- Staff will be placed at key positions throughout campus during dismissal/egress. These staff member positions will be marked STAFF on map.
- See Ingress/Egress Map for flow vehicle flow pattern and Ingress/Egress location.

## Marshall Map:

Note traffic flow of student movement to reduce consistent contact amongst students.



## **Cleaning and Disinfection:**

**Shared surfaces will be regularly cleaned and disinfected and the use of shared items will be minimized.**

Providing and maintaining a clean school environment is critical to the safety of our staff, students, and community. Custodial employees have the resources and training needed to help maintain a healthy environment for students and staff.

- All restrooms will be fully cleaned hourly and at the end of each day.
- Disinfect hard touch areas in all restrooms once per hour and sign off on the log sheet.
- Disinfectant spray bottles to any staff member who wishes to wipe down their personal space. We do this once per week on a rotating basis.
- Top off hand sanitizer dispensers daily.
- All campus areas are cleaned daily including door handles, light switches, sink handles, bathroom surfaces, tables, students' desks, and chairs.
- Inventory Controls: Supplies and inventory management, Cloth face coverings for students and staff, (individuals are encouraged to use their own cloth face covering), Disposable masks for Care Room, Hand sanitizer or use of available sinks and soap for handwashing, spray bottles and disinfectant and paper towels, every room to clean surfaces. Gloves and other PPE gear such as student and teacher desks shields will be present as well.

**Disinfection protocols include school action if an employee/student is suspected or confirmed to have COVID-19 infection:**

In most cases, there is not a need to shut down the facility. If it has been less than 7 days since the sick individual has been in the facility, any areas used for prolonged periods of time by the sick person will be closed off:

- 24 hours is a standard waiting period prior to cleaning and disinfecting to minimize potential for other employees being exposed to respiratory droplets. However, if a 24 hour waiting period is not feasible, disinfection will be delayed for as long as possible to be considered safe.
- During this waiting period, open outside doors and windows to increase air circulation in these areas.
- If it has been 7 days or more since the sick employee used the facility, additional cleaning and disinfection is not necessary. Continue routinely cleaning and disinfecting all high-touch surfaces in the facility.
- All protective gear is provided to each custodian and other site personnel as necessary.

## **Face Coverings and Other Essential Protective Gear:**

SUSD requires employees, students, and visitors in school facilities to wear masks or cloth face coverings. Masks and other face coverings are a simple barrier to help

prevent respiratory droplets from traveling into the air and onto other people when we talk, cough, or sneeze.

## **General Information and Guidance**

- All masks or face coverings should fully cover the nose and mouth, secure under the chin, and fit securely against both sides of the face. The CDC does not recommend using masks if they have an exhalation valve or vent.
- All school staff and students in 3rd grade and above must wear masks. Students in 2nd grade and below are encouraged to wear masks or face shields.
- Face shields may be worn in addition to a mask, but not in place of a mask or face covering.
- The use of a mask or face covering is not a substitute for physical distancing.
- Desks will have safety shields separating students from each other.
- As students and staff arrive on campus, they must wear a face covering. If they do not have a face covering, they will be provided one by the school. If they refuse to comply, they will be excluded from the campus.
- For specific special populations, per CDPH, for students who have trouble breathing or unable to remove the face covering without assistance are exempt from wearing a face covering. They will be required to wear a face shield or face covering with a clear panel (for lip reading or visual stimulation and facial expressions). Medical notes will be required for those students indicated.
- Surgical and other medical-grade masks may be recommended for specific situations such as:
  - Students/staff who become ill at school.
  - Staff who are screening or caring for a student/staff who is ill.
  - Staff working with students/staff who require health care supports.
  - Signs displayed, stating face covering requirements (masks required even when wearing shields).
  - Staff will monitor proper use of face coverings in classrooms and on campus.
  - Masks will be available in all classrooms and in the main office.
  - All teachers/staff have received a PPE “kit” that includes; masks, face shields, and disinfectant supplies. A kit was supplied for all common areas as well.

PPE will be available in multiple locations at the school site.

Masks, face shields, gloves, disinfecting wipes, and hand sanitizer will be available at the following locations:

- Marshall Main Office
- MCDS Office
- Custodians Office
- MHBS Office

## **Healthy Hygiene Practices:**

**Hand sanitizer stations and hand washing sinks will be promoted and incorporated into routines.**

## Availability of hand washing stations and hand sanitizer:

- In classrooms with sinks soaps will be provided so students and staff can perform safe handwashing.
- Classrooms without sinks will be provided hand sanitizing dispensers.
- Hand sanitizer dispensers will be utilized in place of classrooms without sinks. Hand sanitizer stations will be strategically located throughout the campus. Posters of hand washing and healthy hygiene practices will be posted in hallways, restrooms and classrooms.
- Upon entering the classroom daily students will be reminded of healthy hygiene practices by their teachers.
- Students will be engaged in routines through use of Chromebooks. Students will review three short student-friendly videos on healthy hygiene including hand washing, mask wearing, and physical distancing.
- Families and students can utilize the SUSD Health and Safety guide and Hybrid and Distance Learning Guide to review the need for healthy hygiene for hand washing, mask wearing, and physical distancing.
- Videos will be available and encouraged to view through Family Engagement and the COVID Information link on the Stockton Unified School District website. The student-friendly videos on healthy hygiene on student Chromebooks, will be routinely visited by each 1st period teacher on a regular basis to be established by the school as a school wide campaign.
- Teachers are also encouraged to start the instructional day with short reminders regarding hand washing, mask wearing, and physical distancing.
- Each period teachers will develop a routine for students to use the hand sanitizer at staggered intervals.
- Staff meeting – share PowerPoint presentation and check for understanding of the plan.
- Staff starts sharing videos with students and families (COVID-19 Back-to-School Interactive Classroom Slide)
  - What is COVID-19?
  - How to wear your mask?
  - How germs spread?
  - Getting temperature taken at school
  - Hand-Washing
  - Social Distancing
  - Educational Videos
- Family Education – letters sent out, Parent Link phone calls to remind them about the procedures, district will be pushing out “healthy hygiene practices” to students’ Chromebook
- All classrooms have a sink and soap to available for students and staff to perform safe handwashing.
- Sanitizer stations will be location at each entrance to the campus and throughout campus.

## **Health Screenings for Students and Staff:**

**Students and staff will be screened for symptoms of COVID-19 by completing the Daily Symptom self-check. Any ill students or staff will be separated from others and sent home immediately.**

Health Self Checks: Staff and students are required to self-monitor for symptoms such as fever, cough, and shortness of breath. It is recommended that an individual not attend work or school if feeling any of the symptoms of COVID-19. Students or staff members who have screened and determined they need to go home will be handled in two ways:

- Adults: school officials will direct the adult to return home and make contact with Risk Management. The site administrator or department lead will also inform Risk Management.
- Students: the site will make immediate contact with the family. While waiting for the family to pick up the student, the student will be isolated into a care room until parents arrive.
- Stockton Unified School District has established a secure tracking system for contact tracing that follows the guidance from health professionals to investigate cases and contacts of COVID-19. Contact tracing is a necessary component of reopening schools as we must maintain the safety of our staff, students, and community.
- Qualtrics COVID-19 Self Check System
- Self-check will be performed with Qualtrics online reporting system and Paper check, when not technology is not available, will be utilized for all on campus Adults. Students will utilize the Daily Symptom Check virtual reporting system (Qualtrics). All staff will engage students upon arrival and remind students of health self-checks.
- Parents and students will be informed that if a student comes to school ill or later develops symptoms, they will be required to pick up their child immediately (within 15-20 minutes, if possible)
- Site COVID Isolation Areas:

### **REVIEW OF PROCESS:**

1. The employee completes the Screening Questionnaire. Completed questionnaires are kept on site in a designated binder. For sites using Google Forms, the information lives on the drive and is reviewed by site admin.
2. If answers no to all questions, the employee is cleared to report to work.
3. If answers yes to any questions, the employees are given a referral to Risk Management (attached) and required to go home. A copy of referral is given to the employee and screener/reviewer of Google forms, emails a copy to Risk Management and Health Services  
([bbettencourt@stocktonusd.net](mailto:bbettencourt@stocktonusd.net) ;[dpaul@stocktonusd.net](mailto:dpaul@stocktonusd.net); [JGist@stocktousd.net](mailto:JGist@stocktousd.net))
  - a. Employee contacts their doctor
  - b. Employee contacts Risk Management
4. Designated Screener/Reviewer of Google forms, informs their direct supervisor or manager or principal of employees referred to Risk Management.
5. Risk Management will contact the employee

### **Site COVID Health Screening Room:**

Rooms/space have been designated in which students can wait for parent pick up once the site has determined students may have COVID-19 related symptoms. These spaces cannot be utilized for any other purpose. In addition, these spaces should be used on a rotating basis to reduce the possibility of exposure.

Three classrooms on campus have been designated as Health Screening Rooms.

- Room 54
- Room 61
- Room 106
- ❖ These rooms will be used to house students exhibiting COVID-19 related symptoms as they await pick up from parents.
- ❖ These rooms will house the student experiencing symptoms only. One staff member will monitor the students awaiting pick up.
- ❖ The monitor does not have to be in the room with the students, however, they should stand right outside the closed door in order to minimize potential exposure to corona virus.
- ❖ All rooms chosen have windows in order to provide supervision while limiting exposure.
- ❖ The rooms will be used on a rotating basis.
- ❖ The rooms will be properly disinfected after each use following approved state and district guidelines.

### **Physical Distancing:**

**Routines will be arranged to allow for physical distancing of students and staff. Please review the guidelines for physical distancing in the classroom and frequently used areas of the school site.**

- Social Distancing Requirements (signage and schedules)
- Teachers and support staff will place signage in classrooms to meet social distancing guidelines.
- A schedule for staff work rooms will be created to allow for social distancing through a staggered schedule of availability.
- Classroom desks will be arranged to be 6 feet apart.
- Outside hallways and walk areas will be marked 6 feet apart for classrooms to line up.
- All school sidewalks/hallways will be marked with “please stand here” or similar stickers marking areas where students will stand in order to maintain 6-foot social distance guidelines.
- Student traffic flow in hallways will be in one direction only in order to minimize cross-contact between different grade level classroom cohorts. See map for flow patterns.
- Restrooms will allow up to 2 students at a time. Restrooms will be monitored in order to maintain social distance requirements. Restrooms will be sanitized hourly and documentation will be maintained by custodial staff.



- Cafeteria tables will be marked for social distancing requirements. Cafeteria tables will be spaced as much as possible in order to accommodate social distancing guidelines. Cafeteria tables will not be utilized, however, they will be prepared with social distance marking in case of need.
- Breakfast and lunch will be delivered to classrooms in order to minimize travel throughout the school. Students will eat lunch in their classrooms.
- Classrooms spacing will be determined by size of class and number of students present. Desks will be spaced as much as possible to accommodate social distancing guidelines.
- Ingress, recess, and egress have been addressed in the previous sections. Please refer to flow patterns on map.

### **Identification and Contact Tracing:**

**The school will take the following actions in the event of a positive case of COVID-19. The school has designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. The Qualtrics Daily Symptom check provides initial information for contact tracing.**

For staff, Qualtrics and Risk Management will follow contact tracing protocols established by the district. The principal will be the main contact on site to provide lists of those exposed to the staff member.

For students, our school nurse will provide lists of those exposed to the student.

Stockton Unified School District has established a secure tracking system for contact tracing that follows the guidance from health professionals to investigate cases and contacts of COVID-19. Contact tracing is a necessary component of reopening schools as we must maintain the safety of our staff, students, and community. The following process has been established:

#### **SYMPTOMS OF COVID-19.**

1. Students or staff will return home immediately.
2. Staff members will contact the supervisor and Risk Management.
3. Students and staff members will contact the primary care provider. It is generally recommended to get tested for COVID-19.
4. Contact tracing will determine potential exposure by following the SJDPH guidelines of close contact of exposure which is 15 minutes of duration within 6 feet of a positive individual.

#### **COVID-19 Negative**

- In the event a staff member has been possibly exposed to COVID-19 and has been quarantined at home and does not have COVID testing the following process will be followed:



1. Staff member reports to Risk Management and observe 10–14-day quarantine pending COVID-19 testing.
2. If the staff member tests negative for COVID-19, all personnel connected to this situation can return to work at the direction of Risk Management.

### **COVID-19 Positive**

In the case a staff member or SUSD stakeholder has a positive COVID-19 test result, the following will occur:

1. Risk Management will contact the employee
2. Self-isolate at home for the prescribed days before return to work. Avoid infecting others-Stay Home
3. You may return to work/school when: You have been fever free for 24 hours, without fever reducing medication. Your COVID-19 symptoms have improved and at least 10 days have passed since your symptoms first appeared.

### **Staff Training and Family Education:**

**Staff will be trained and families will be educated on the application and enforcement of the plan.**

Professional Development, Staff, and Leadership Meetings to allow input from ALL staff members in the development of this return to school plan.

### **Employees are also required to complete Keenan Safe Schools Online Trainings:**

- Use the sanitizer and disinfectant
- Coronavirus: Cleaning and disinfecting your workplace
- Coronavirus Awareness
- Coronavirus: Managing Stress and Anxiety
- Teachers may choose to use the disinfectant to clean desks and other surfaces during the day.
- Suggested times and surfaces for cleaning include student desks after eating, high-touch areas within the classroom, and supplies used by students. Sanitizer and disinfectant is stored out of reach of students.

### ***Videos are provided to ELAC/Parent Meetings, Back to School/Open House virtual trainings:***

Site personnel are trained at faculty meetings. Staff are provided with specific details regarding the application and enforcement of the site plan. Families are educated through multiple communication sources including, but not limited to: the school website, emails, phone messages, and social media. Presentations will be shared at parent meetings such as Parent Coffee Hour and ELAC.

- Staff meeting – share PowerPoint presentation and check for understanding of the plan

- Staff starts sharing videos with students and families (COVID-19 Back-to-School Interactive Classroom Slide)
  - What is COVID-19?
  - How to wear your mask?
  - How germs spread?
  - Getting temperature taken at school
  - Hand-Washing
  - Social Distancing
  - Educational Videos
- Family Education – letters sent out, Parent Link phone calls to remind them about the procedures, district will be pushing out “healthy hygiene practices” to students’ Chromebook
- Staff will be informed of site return to school plan through various methods including staff meetings, trainings, emails, and personal communications.
- Staff will receive an overview of site return to school plan at staff meeting. Staff will receive subsequent information and briefings at follow up staff meetings.
- When staff returns to on-site instruction, they will be trained on movement flow patterns, maintaining social distancing, hygiene, etc.
- Staff will repeatedly practice safety protocols and movement flow patterns daily while on-site.
- Staff will also be provided daily reminders during morning announcements and through email reminders.
- Families will be informed of site return to school plan through various methods including mass notifications, information sent home with students, parent coffee hours, emails, texts, and parent/teacher communication.
- The site return to school plan will be placed on the school’s website in order to provide access for parents.

### **Testing of Students and Staff:**

**Students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 have the availability to be rapidly tested. The SUSD Health Services department will provide instructions while waiting for test results.**

- People who test positive are diagnosed with or suspected to have COVID-19 will not return to the building until they have met the criteria to discontinue home isolation according to CDC and local health guidelines. Those who have had close contact with a positive case (lab-confirmed, diagnosed, or suspected) will stay home and follow CDC and local health department guidance.
- Stockton Unified School District has established a secure tracking system for contact tracing that follows the guidance from health professionals to investigate cases and contacts of COVID-19. Contact tracing is a necessary component of reopening schools as we must maintain the safety of our staff, students, and community.
- If any staff or students have symptoms of COVID-19, our school nurse will refer them to their primary care physician and wait for further instructions.

- Site staff will be referred to the COVID reporting flow chart
- Parents and students will be advised based on recommendations from the CDE and district

### **Triggers for Switching to Distance Learning:**

**The superintendent will use specific criteria to determine when to physically close the school and prohibit in-person instruction.**

The following criteria will be used by Stockton Unified School District to determine when in-person instruction will need to close:

- The district will consult with the San Joaquin County Public Health Department first.
- A classroom cohort goes home when there is a confirmed case.
- A school goes home when multiple cohorts have cases or more than 5% of school is positive.
- SUSD goes home if 25% of their schools are closed within a 14-day period.
- The site will consult with the Health Services and Risk Management Department.
- A classroom cohort goes home when there is a confirmed case with all families contacted via email, school messenger and direct phone calls as needed.
- A school goes home when multiple cohorts have cases or more than 5% of school is positive with all staff and families contacted via email, school messenger and direct phone calls as needed.
- SUSD goes home if 25% of their schools are closed within a 14-day period with all staff and families contacted via email, school messenger and direct phone calls as needed.

### **Communication Plans:**

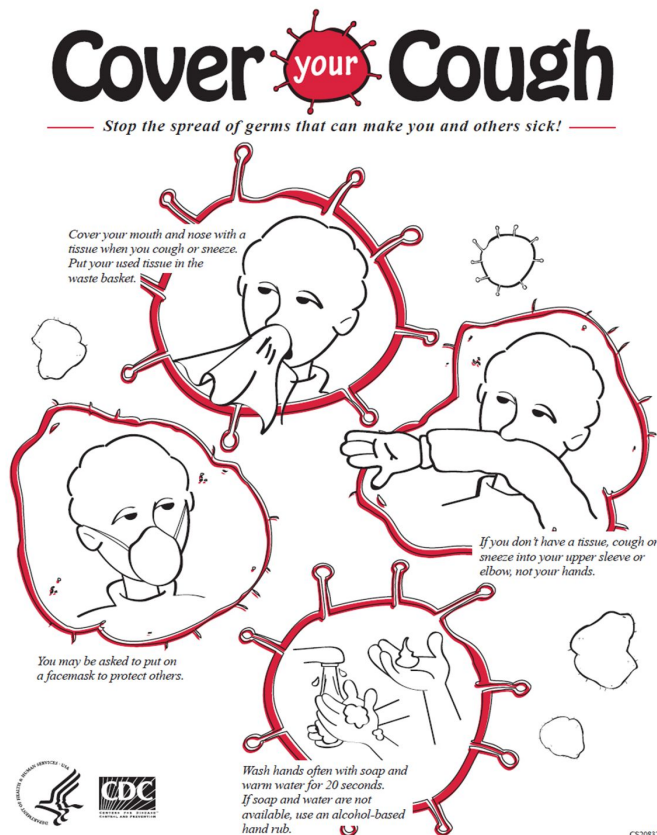
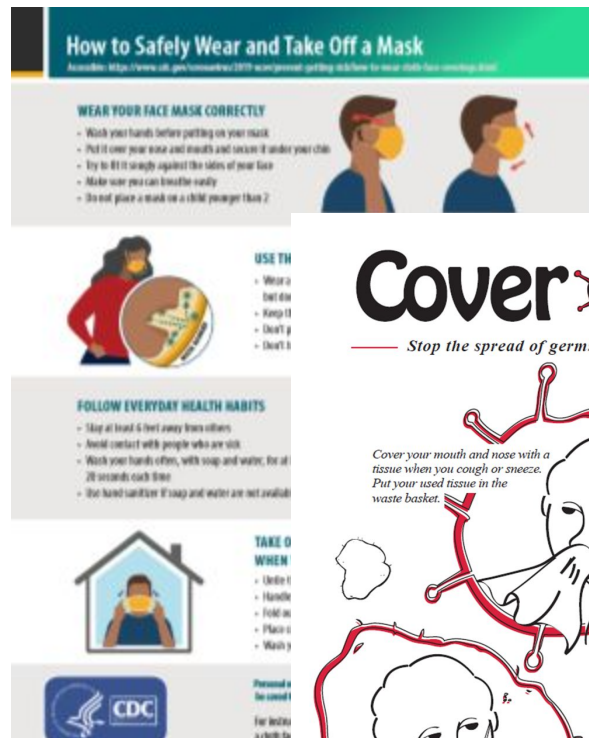
**The superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.**

Health Services and Risk Management will inform necessary personnel should it learn of a confirmed or likely coronavirus infection of District employees or students and identify the campus or worksite said infection was found understanding that this information be provided following HIPPA and FERPA rules. The District will ensure the administrators assigned to the campus or worksite at issue are fully informed of all interventions and changes to be implemented by the District in order to continue operations.

#### ***Protocols established by district and Risk Management.***

Site will inform necessary personnel and families should it learn of a confirmed or likely coronavirus infection of District employees or students and identify the classroom where said infection was found, understanding that this information will be provided following HIPPA and FERPA rules. The site admin will ensure the personnel and families

assigned to the campus or worksite at issue are fully informed of all interventions and changes to be implemented by the site in order to continue operations.



[Cover Your Cough](#)

## EXPECTATIONS FOR FAMILIES LETTER

Dear Parents/Families,

We look forward to your child's return to our school! Our teachers and staff are ready to welcome your students as we transition to in-person instruction. In preparation, we want to share general information about your expectations for students, staff, and families and how we can work together to keep schools safe. Please review this information with your child(ren) so that we can work together for a safe and smooth transition back to school for all of our students.

SUSD is committed to maintaining a safe and healthy environment for our students and staff. These are four things that we expect our students to do to help:

- ❖ **Wear Masks-** Masks or cloth face coverings are required for students and

staff, both in school and on the bus. They should be worn properly, covering both the nose and mouth.

- ❖ **Wash Your Hands- Practice Hand Hygiene** - Students should wash their hands when given opportunities to do so during the school day or sanitize their hands with hand sanitizer.
- ❖ **Watch Your Distance- Maintain Physical Distancing** - Each school has a plan for the flow of traffic that includes directional signs and traffic patterns. While at school, students should follow these signs, and avoid stopping in hallways or congregating or meeting in groups
- ❖ **Daily Symptom Self Check-** All students must complete the virtual daily symptom self-check before entering campus. **Stay Home When Sick** - It is important that students stay home from school if they have COVID-19 symptoms, have been exposed to someone with COVID-19, are awaiting results, or have tested positive. If a student becomes ill during the day, he or she will have cared for and isolated from other students. Parents will be contacted and will be need to come to the school to check out their student.

Please indicate below your understanding of these expectations. We appreciate your support and your family's willingness to work with us to help control the spread of COVID-19 so that we can keep schools open for in-person instruction

- I have read and reviewed the information above, **the SUSD Health & Safety and Hybrid & Distance Learning** guides with my child(ren).
- If my child has any of the following symptoms, he or she, will not attend school, and I will call my child 's school office to inform the school of the symptoms:

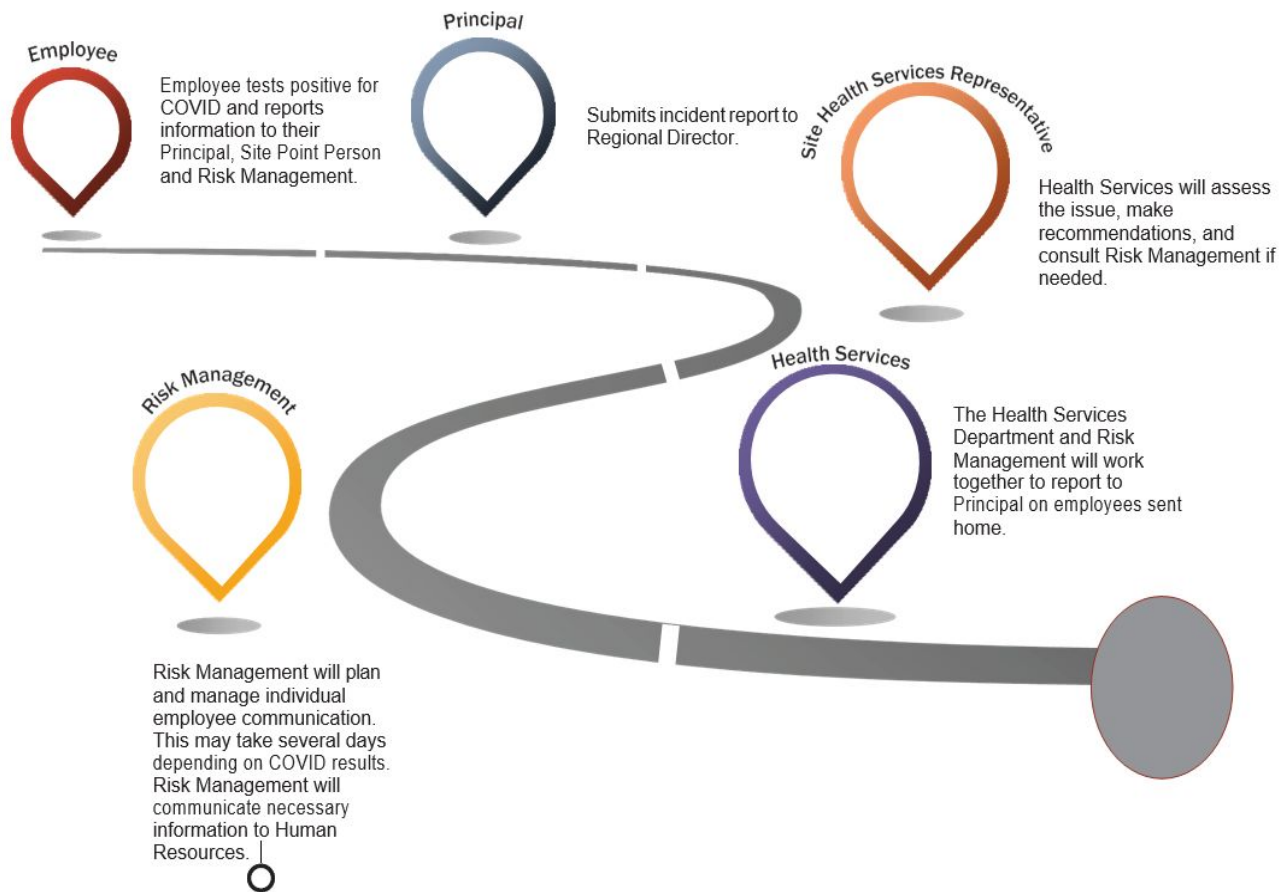
Fever	Headache
Chills	New loss of taste or smell
Cough	Sore throat
Shortness of breath or difficulty breathing	Congestion or runny nose
Fatigue	Nausea or vomiting
Muscle or body aches	Diarrhea

- If my child tests positive for COVID-19, is diagnosed with COVID-19, or has been advised by a physician or the health department to stay home due to symptoms of COVID-19, he or she will not attend school. I will call my child's school office to inform them of the test result.
- If my child has been in close contact within the first 14 days with someone who has tested positive or been diagnosed with COVID-19, he or she will not attend school and I will contact my child's school to share this information.

Again, thank you for your support of your child and our school during this time. Information about Stockton Unified School Districts' transition to in-person instruction and the steps schools are taking to address health concerns is available on the

district website. In addition, please contact our child's teacher or school office if you have other questions.

## COVID-19 COMMUNICATION FLOWCHART





# COVID-19 SCREENING AND RESPONSE GUIDE FOR SUSD SCHOOLS, STUDENTS AND STAFF

## CONTACT

Was in close contact with a person with a confirmed case of COVID-19. Close contact is defined as closer than 6 feet for 15 minutes with or without a face covering.

## POSITIVE CASE

Laboratory-confirmed, diagnosed, or suspected case of Covid-19. This timeline is based on the date symptoms started or, if no symptoms, the date the test was administered, not the date the result was received.

## RETURN TO SCHOOL / WORK TIMELINE

<u>No Symptoms</u>	<u>At Least One Symptom</u>
<p>Individual has stayed home and self-isolated for 14 days from the last day that he or she was exposed to the confirmed case of COVID-19.</p> <p><i>*Note: If this person is tested for COVID-19, a negative test would not change or decrease the 14 day quarantine period, but a positive test would move him or her into one of the Positive Case categories based on whether the individual continues to have no symptoms or has developed symptoms.</i></p>	<ul style="list-style-type: none"> <li>• At least one day (24 hours) has passed since recovery, which is defined as resolution of fever without the use of fever-reducing medications.</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>• Improvement in other symptoms (for example: cough, shortness of breath)</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>• At least 10 days have passed since symptoms first appeared.</li> </ul>

## RETURN TO SCHOOL / WORK TIMELINE

<u>No Symptoms</u>	<u>At Least One Symptom</u>
<ul style="list-style-type: none"> <li>• At least 10 days have passed since the positive laboratory test and the person remains asymptomatic.</li> <li>• Asymptomatic individuals who test positive and after developed symptoms should follow the guidance for symptomatic persons to the right.</li> </ul>	<ul style="list-style-type: none"> <li>• At least one day (24 hours) has passed since recovery, which is defined as resolution of fever without the use of fever-reducing medications.</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>• Improvement in other symptoms (for example, cough, shortness of breath)</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>• At least 10 days have passed since symptoms first appeared.</li> </ul>

## DISTRICT / SCHOOL RESPONSE ENHANCED MITIGATION MEASURES

Isolate and deep clean affected classrooms and spaces in addition to current mitigation measures.

### TARGETED CLOSURE

Close off affected areas (classrooms, office, etc.) and, if possible, wait 24 hours before deep cleaning and disinfecting.

## DISTRICT / SCHOOL RESPONSES TARGETED CLOSURE

Close off affected areas (classrooms, offices, etc.) and, if possible, wait 24 hours before deep cleaning and disinfecting. (Consider temporary closure if evidence of transmission in consultation with DPH)

Marshall k-8  
Work schedule for  
Interim Head Custodian IV  
6:00am - 2:30pm

6:00am - 6:45am: Open front parking lot gates in east & west lots. Code in. Put up flags. Turn on all hallway & outer lights. Unbar all hallway doors. Open all inner gates. Unlock all Restrooms & inspect.

6:45am - 7:15am: Set up for breakfast

7:15am - 8:00am: Pick up paper from front to back of school concentrate on inner campus if time is short. Monday, Wednesday & Friday I use the blower to blow the entire campus.

8:00am - 8:15am: BREAK

8:15am - 8:45am: Clean cafeteria after breakfast & set up for lunch.

8:45am - 10:00am: Put in work orders & check on previous work orders. Look up job request from staff on Google doc created. Do daily inspections instructed by Mr. Ortega and/or custodial supervisors. Check district e-mail.

10:00am - 10:30am: LUNCH

10:30am - 12:30pm: Monitor cafeteria during lunch period. Dump full garbage cans between lunch periods. Periodically check restrooms for spills low supplies. Periodically pick up paper in 20, 30, 40 50 & 60 wings.

12:30pm - 12:45pm: BREAK

12:45pm - 2:00pm: After Lunch Clean cafeteria, meet with night custodian's briefly daily to discuss issues that need to be attended to that day. Put out garbage cans in back of cafeteria so they can be dumped and washed. Finish unfinished site work request. Put in work orders if needed. Monday, Wednesday & Friday disinfect & clean all water fountains on campus. Tuesday & Thursday dust outer campus. Stock night custodian's cubbies with custodial supplies. (Every Wednesday at 1:00pm we have a custodial meeting in my office to discuss weekly issues or events on campus.)

2:00pm - 2:30pm: Meet with Site Administration to discuss issues with custodial department or to get information on future events on campus. Touch base with Stockton Harmony & after school program to discuss any issues.

2:30pm: END OF SHIFT

NOTE:

- If at any time during my shift the office calls & a classroom need immediate assistance; I stop what I'm doing to attend to it.
- Examples are: Student throws up, spills, someone from the corp. yard is on campus & needs more information on a work order.
- Fire drills. Lock downs & other drills that require my assistances.

COVID Attention:



- Check and disinfect all used site restrooms hourly while staff, student and/or community are on campus.
- Initial the Restroom Cleaning Log as a courtesy

Marshall K-8  
Work schedule for night custodian  
Vacancy  
1:00pm - 9:30pm

1:00pm - 1:30pm: Briefly meet with Head Custodian IV to discuss any issues from that day or discuss any other duties that needs to be attended to that evening. Assist other custodians in cafeteria.

1:30pm - 3:00pm: Clean Rooms 10 through 19 also the restrooms in room's 10, 11, 12, counseling office & V.P office.

3:00pm - 3:15: BREAK

3:15pm - 5:00pm: Clean offices in main hallway, Teachers' lounge, men's & women's restrooms, and 4 main-hall restrooms.

5:00pm -5:30pm: LUNCH

5:30pm - 7:30pm: Clean Room 24, 25, 26 27 & 101

7:30pm - 7:45pm: BREAK

7:45pm - 9:00pm: Auto scrub main hallway. Burnish the main hallway on Monday-Wednesdays & Fridays

Dump the two garbage cans that after school program use. Mop up any spills left by after school program.

9:00pm - 9:15pm: Secure gates in assigned area. Check all assigned classrooms to make sure the lights are off & doors are locked.

9:15pm - 9:30pm: Put assigned radio on the charger. Set alarm. Secure east & west parking lot gates.

9:30pm: END OF SHIFT

NOTE:

- All Special ED classrooms are to be swept, vacuumed & moped daily.
- Non special ED classrooms are to be swept, vacuumed & spot moped daily.
- A full mop of the classroom is required every other day.
- Restrooms are to be disaffected daily, toilets & sinks are to be scrubbed daily.
- Make sure restrooms are stocked nightly.
- When leaving campus for lunch you are to radio other night custodians when you leave campus & when you arrive back from lunch.
- When an emergency emerges you are to notify the Head Custodian IV or a Supervisor, if you must leave campus for a night or short period.

- Monday-Wednesdays & Fridays your hallway are to be burnished.
- Some evenings you would have to hook up to put away chairs & tables from evening concert or assembly.
- Classrooms are to be dusted Tuesdays & Thursdays.

COVID Attention:

- Check and disinfect all used site restrooms hourly while staff, student and/or community are on campus.
- Initial the Restroom Cleaning Log as a courtesy
- Disinfect all horizontal touch surfaces, door knobs, and dispensers.

Marshall K-8  
Work schedule for night custodian  
1:00pm - 9:30pm

1:00pm - 1:30pm: Briefly meet with Head Custodian IV to discuss any issues from that day or discuss any other duties that needs to be attended to that evening. Assist other custodians in cafeteria.

1:30pm - 3:00pm: Disinfect & clean kitchen & Restroom in the kitchen. Clean room 51 through 58, sweep and mop 50 wing small hallway.

3:00pm - 3:15pm: BREAK

3:15pm - 5:00pm: Clean rooms 61 through 67 &, boys & girl's restrooms in 60 wing hallway & sweep and mop 60 wing small hallway.

5:00pm - 5:30pm: LUNCH

5:30pm - 7:00pm: Clean rooms 104 & 106 plus dust your area.

7:00pm - 7:15pm: BREAK

7:15pm - 9:15pm: Clean north & south gym & north & south locker rooms. Disinfect & clean south gym student restrooms & 4 outside brick restrooms.

9:15pm - 9:30pm: Put away cart, secure your area & put assigned radio way, check with other night custodians.

9:30pm: END OF SHIFT.

NOTE:

- All Special ED classrooms are to be swept, vacuumed & moped daily.
- Non special ED classrooms are to be swept, vacuumed & spot moped daily.
- A full mop of the classroom is required every other day.
- Restrooms are to be disaffected daily, toilets & sinks are to be scrubbed daily.
- Make sure restrooms are stocked nightly.
- When leaving campus for lunch you are to radio other night custodians when you leave campus & when you arrive back from lunch.
- When an emergency emerges you are to notify the Head Custodian IV or a Supervisor, if you must leave campus for a night or short period.

- Monday-Wednesdays & Fridays all hallways are to be burnished.
- Some evenings you would have to hook up to put away chairs & tables from evening concert or assembly.
- Classrooms are to be dusted Tuesdays & Thursdays.

COVID Attention:

- Check and disinfect all used site restrooms hourly while staff, student and/or community are on campus.
- Initial the Restroom Cleaning Log as a courtesy
- Disinfect all horizontal touch surfaces, door knobs, and dispensers.

Marshall k-8  
Work schedule for night custodian  
1:00pm – 9:30pm

1:00pm - 1:30pm: Briefly meet with Head Custodian IV to discuss any issues from that day or discuss any other duties that needs to be attended to that evening. Assist other custodians in cafeteria.

1:30pm - 3:00pm: Clean room 30 through 38 plus clean men & women's staff restrooms in 30 wing hallway.

3:00pm - 3:15pm: BREAK

3:15pm - 5:00pm: 21, 22 & 23 plus clean your assigned hallway dust mop & wet mop daily see (Note) at the bottom for further instructions.

5:00pm - 5:30pm: LUNCH

5:30pm – 7:00pm: Clean rooms 41 through 44 & room 48.

7:00pm – 7:15: BREAK

7:15pm – 9:15pm: Clean rooms 102, 103 & 105 which is the Marshall program & Marshall Day office. Clean boys and girls restroom next to room 102.

9:15pm – 9:30pm: Put away cart, secure your area & put assigned radio way, check with other night custodians.

9:30pm: END OF SHIFT

NOTE:

- All Special ED classrooms are to be swept, vacuumed & moped daily.
- Non special ED classrooms are to be swept, vacuumed & spot moped daily.
- A full mop of the classroom is required every other day.
- Restrooms are to be disaffected daily, toilets & sinks are to be scrubbed daily.
- Make sure restrooms are stocked nightly.
- When leaving campus for lunch you are to radio other night custodians when you leave campus & when you arrive back from lunch.
- When an emergency emerges you are to notify the Head Custodian IV or a Supervisor, if you must leave campus for a night or short period.
- Monday-Wednesdays & Fridays your hallway are to be burnished.

- Some evenings you would have to hook up to put away chairs & tables from evening concert or assembly.
- Classrooms are to be dusted Tuesdays & Thursdays.

COVID Attention:

- Check and disinfect all used site restrooms hourly while staff, student and/or community are on campus.
- Initial the Restroom Cleaning Log as a courtesy
- Disinfect all horizontal touch surfaces, door knobs, and dispensers.

## RETURN TO IN-PERSON LEARNING IN SUSD

### IDENTIFICATION, CONTACT INVESTIGATION, AND NOTIFICATION PROCEDURES



#### HEALTH SELF CHECKS

Staff and students are required to self-monitor for symptoms such as fever, cough, and shortness of breath. Anyone not feeling well should not come to school or work.



#### IF STUDENTS OR STAFF ARE SICK:

**STUDENTS:** Parents should keep their children home and notify their child's teacher and school.

**STAFF:** Staff members who are sick should notify their immediate supervisor and stay home.

If a staff member or student tests positive for COVID-19, or is diagnosed with COVID-19, or has been advised by a physician or the health department to stay home due to symptoms of COVID-19, they should not report to school or work. In addition, they should inform their school of their situation

### SHOULD THERE BE A REPORT OF COVID-19 SYMPTOMS AND / OR A POSITIVE TEST?



Each location will identify a health screening area room and a person experiencing symptoms at school or work will be sent to that area prior to being sent home.



The school's trained Health Response Team will gather and log information, which will be used to help monitor data and conduct contact investigations.



That information will be reported to the Health Department as required. Notifications will be made to families and staff while maintaining confidentiality consistent with applicable federal state privacy laws.



Areas in which the ill person had spent time in the school will be closed off immediately and for 24 hours. Areas will not be used until cleaning and disinfecting measures are performed, using CDC recommendations.



People who test positive are diagnosed with or suspected to have COVID-19 will not return to the building until they have met the criteria to discontinue home isolation according to CDC and local health guidelines. Those who have had close contact with positive case (lab-confirmed, diagnosed, or suspected) will stay home and follow CDC and local health department guidance.

# STAYING SAFE IN OUR SCHOOLS



## Personal Protective Equipment

SUSD requires employees, students, and visitors at school facilities to wear masks or cloth face coverings



## Sanitizing High-Touch Surfaces

Custodians will clean and disinfect frequently touched surfaces and objects, including tables, doorknobs, light switches, counter tops, handles, desks, phones, toilets, sinks, and handrails.



## Safe Distancing

Students and adults will maintain physical distance of 6 feet from other, as feasible. Each school has a plan to help address this in hallways and during class changes, including directional signs and traffic patterns. While at school, students should follow these signs, and avoid stopping in hallways or congregating or meeting in groups.



## Health Self Checks

Staff and students are encouraged to self-monitor for symptoms such as fever, cough, or shortness of breath.



## Enhanced Personal Hygiene

Hand-washing will continue to be encouraged and hand sanitizer dispensers will be available in all classrooms.



## School Meals

Meals will be served using a grab-and-go system that allows students to take their meal to the classroom or other assigned eating area.



## Transportation

All students, drivers, and monitors will wear a mask or cloth face covering while riding the bus to and from school. All riders will be assigned seats on the bus. In addition, buses will be disinfected after morning and afternoon routes, and the windows will be open for ventilation.



## Intensified Cleaning Techniques

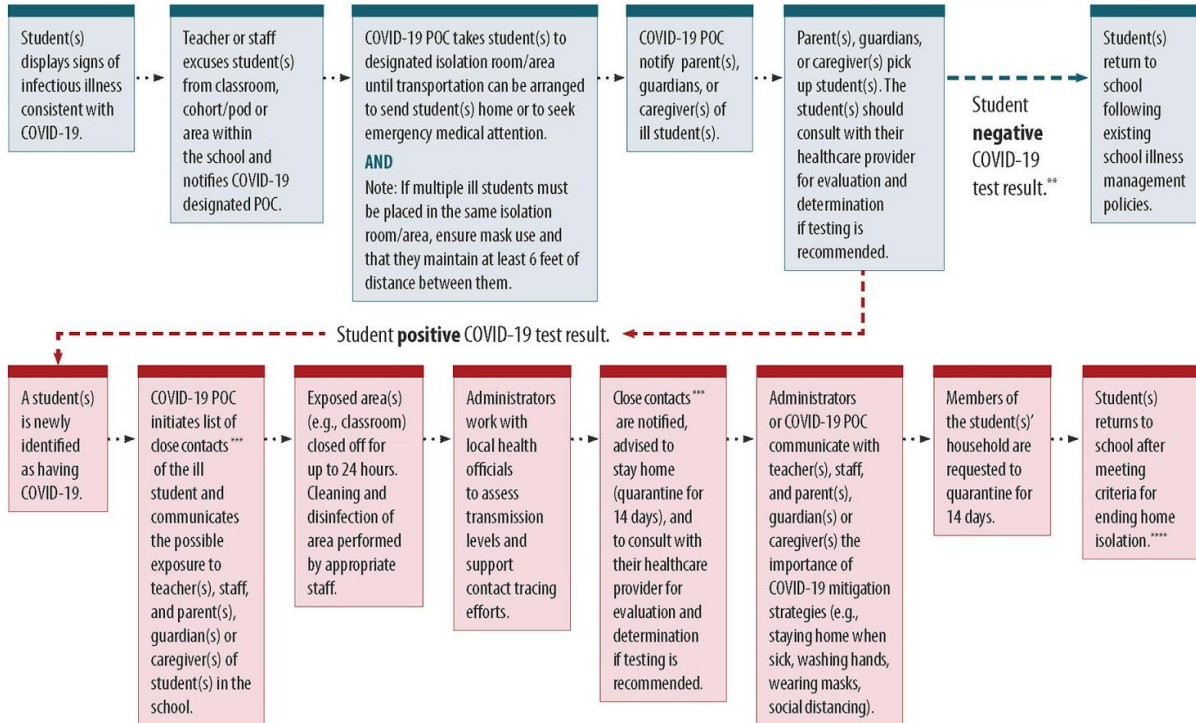
Custodians will follow established protocols for cleaning, sanitizing, and disinfecting of building surfaces, and high-touch objects.



## New Building Signage

Our schools will communicate reminders about hygiene, safe distancing, masks, and other healthy behaviors.

## WHAT TO DO IF A STUDENT BECOMES SICK AT SCHOOL OR REPORTS A NEW COVID-19 DIAGNOSIS\*



CS 319660 A August 31, 2020 1:11 PM

**Note:** COVID-19 POC = the designated point of contact (a staff person that is responsible for responding to COVID-19 concerns, such as a nurse)

\* Scenario based on geographic area with community transmission of SARS-COV-2 the virus that causes COVID-19.

\*\* With no known close contact

\*\*\* Close contact is defined as someone who was within 6 feet for a total of 15 minutes or more within 2 days prior to illness onset, regardless of whether the contact was wearing a mask.

\*\*\*\* Student can end home isolation after meeting all of the following three criteria: at least 10 days since symptoms appeared, at least 24 hours with no fever-reducing medication, and symptoms have improved.

[cdc.gov/coronavirus](https://cdc.gov/coronavirus)





## COVID-19 Screening Flow Chart



Adapted from California School Nurses Organization: COVID-19 Screening Flow Chart